

Seasonal Trail Maintenance Checklist

This checklist is intended to be used primarily by Stewards who are responsible for helping to maintain trails on their adopted property. You do not need to submit your checklists, but should keep them for your records and use them to help you complete your online Quarterly Report.

All seasons

- Walk all trails** at least once each season; more often is better.
- Pick up waste and litter.**
- Replace maps and brochures at kiosks.**
- Check trail log;** send ripped out pages to SLT.
- Clear small blowdowns** with handsaws; report larger blowdowns to SLT staff.
- Replace trail markers** if broken or missing.
- Inspect SLT property sign.** If the sign is showing signs of serious wear, contact SLT staff so we can schedule restoration.

Spring

- Look for and pull invasives.** Look for new plants. Hand pull small plants, dig up larger one, and flag those that are too big to dig.
- Inspect infrastructure.** Inspect the condition of bridges, puncheons, kiosks, and other infrastructure.
- Maintain kiosks.** Once a year, sweep off the structure and pull old staples and tacks out of the wood. Kiosks and sign posts need re-painting every few years. Be sure to scrape or sand off any loose, peeling stain before applying a new coat of brown stain to the kiosk. Contact Kristen to obtain stain and painting supplies. Bring a step ladder to reach the top!
- Clean property sign.** Using water and a mild detergent, wipe off sign face.
- Clear culverts and waterbars.** Clear turn-outs, culverts and bridges of debris; refresh water bars where needed.
- Look for erosion problems.** Document and report significant drainage or erosion issues to SLT staff.



Property: _____ Year: _____

- Inspect road frontage.** Walk any road frontage and pick up trash or dumped items; they are easiest to see right after the snow melts and before the grass starts growing.

Summer

- Trim trail corridor.** Using loppers or a hand saw, trim vegetation from trail corridor. Maintain a 4'x8' opening along single-track trails in all seasons. Be sure to use proper pruning techniques. Use a pole saw to cut overhanging branches that attach high on a tree trunk.
- Clear existing views and around signs.** Trim vegetation encroaching on established views and around signs. Use a weed whip to trim grass and other herbaceous growth along trails through meadows or around signs and kiosks.
- Brush in unauthorized trails.** Fill in unauthorized trails/shortcuts with brush so that they are less attractive to users.

Fall

- Look for and pull invasives.** Look for new plants. Hand pull small plants, dig up larger one, and flag those that are too big to dig.
- Rake bridges.** Rake leaves off of bridges to reduce rot.
- Clean culverts and waterbars.** Clear turn-outs, culverts and bridges of debris (after leaves have fallen).

Winter

- Monitor pet waste.** Tally pet waste on trails and promote pick up.
- Trim trail corridor.** If snow is deep, walk trails and trim overhanging vegetation.