

## Youth and Volunteer Projects Coordinator

### Stowe Land Trust, Stowe, Vermont



*Looking to make an impact at the community level? Interested in supporting local farms, strengthening climate resilience, and connecting more people to the outdoors? Join Stowe Land Trust's energetic team as our Youth and Volunteer Projects Coordinator! SLT conserves important land in the Stowe area for public access, working farms and forests, biodiversity, and more. As our Youth and Volunteer Projects Coordinator, you'll work alongside our staff, board, volunteers, and partners to create and deliver programs that connect people to this special place, with a focus on youth, families and volunteers of all ages. As part of our small team, you'll be able to contribute your voice and passions to the development of new outreach projects and programs, and our efforts to build a welcoming and inclusive conservation community. In this role, you'll gain experience in public engagement, land stewardship, volunteer coordination, and in the operation of conservation land trusts in general. With your help, we can make the benefits of conserved land more accessible to all members of our community.*

This position is part of the Vermont Housing & Conservation Board AmeriCorps (VHCB AmeriCorps). The VHCB AmeriCorps program supports the innovative dual-goal approach to creating stable affordable housing opportunities for Vermont residents while preserving the natural and working landscape. VHCB AmeriCorps is a national service program that places members with non-profit housing or land and energy conservation organizations around the state.

Stowe Land Trust is dedicated to the conservation of scenic, recreational, and productive farm and forest lands for the benefit of the greater Stowe community. This position will help bring the benefits of our land protection work to a wider audience—engaging with schools, partner organizations, and the general public to create deep, meaningful, and lasting connections between people and the outdoors.

#### Essential Functions:

- Develop and deliver educational and experiential programs and service-learning opportunities to school groups, day camps, and others;
- Assist with SLT's stewardship program including recruiting, coordinating, and managing volunteers and completing annual stewardship tasks on fee-owned properties;
- Maintain accurate and timely program, stewardship, and volunteer records;
- Create content for SLT's print, web, and social media outreach efforts;
- Represent SLT at various public outreach events;
- Participate in an Independent Service Project under the guidance of VHCB AmeriCorps;
- Participate in all VHCB AmeriCorps Trainings, Service Days, Events, and Program Initiatives;
- Engage in professional and personal development activities and networking opportunities.

#### Desired Qualifications:

- A passion for connecting people and place



# VHCB AmeriCorps

- An interest in conserved land, local farms, natural history topics (birding, environmental sciences, animal tracking, wilderness living, climate change, animal behavior, botany, geology, etc.), or similar subjects
- Strong group management skills and the ability to lead, coordinate, and direct a group of up to 30 children and adults on education programs and as volunteers
- Experience with, or interest in, working with youth and family audiences
- Love of outdoor exploration and comfort walking and navigating on and off trail in the woods
- Ability to serve independently while maintaining open communication with supervisor
- Attention to detail and excellent organization and time management skills
- Ability to do light trail work and use hand tools
- Ability to work some evenings and weekends to attend community events
- BA/BS in related field

## Minimum Qualifications:

- Be US citizen or have permanent resident status;
- Be at least 18 years of age upon entering the Pre-Service Orientation or 17 years of age with verified parental permission;
- Be a high school graduate, have a GED certificate, or be willing to work towards a GED as part of the service-term. A member cannot have dropped out of high school to join AmeriCorps.
- Has not been convicted of murder or sexual assault and is willing to undergo an National Service Criminal History Check;
- Be committed to the VHCB AmeriCorps program's ethic of service, appreciation of diversity, and personal and professional development of its participants;
- Have the ability and enthusiasm to drive to, attend, and participate in all required trainings and events, and be prepared to drive up to 2-3 hours each way.
- Available to regularly serve 40 hours per week

## Additional Information:

This position involves both field and office service. Some weekend and evening service is required, particularly during summer months. Our staff currently work in person at our office, but we remain adaptable and responsive to the COVID-19 situation. We keep a regular 8:30-4:30, Monday-Friday schedule, although we have considerable flexibility depending on individual needs. Limited remote work may be possible, but this is primarily an in-person position. We value a culture of strong work/service-life balance, and respect and value the needs of the individual. Our small staff is extremely collegial, and we value time together both in the office, in the field, and at regular staff recreational outings. We welcome our AmeriCorps Naturalists as full members of the team, and are all committed to their success!

Position begins September 12<sup>th</sup>, 2022 and ends August 11<sup>th</sup>, 2023



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This position is: (check one)

**Full Time:** Requires 1,720 hours for an average of 40 hours per week for 48 weeks. Member will receive a living allowance of \$25,550 (pre-tax), and an education award of \$6,495 (pre-tax) upon successful completion of service.

**Half Time:** Requires 915 hours for an average of 40 hours per week for 26 weeks. Member will receive a living allowance of \$12,150 (pre-tax), and an education award of \$3,247.50 (pre-tax) upon successful completion of service.

**Quarter Time:** Requires 455 hours of service for an average of 40 hours per week for 13 weeks. Member will receive a living allowance of \$6,075 (pre-tax), and an education award of \$1,718.25 (pre-tax) upon successful completion of service.

Other benefits include health insurance, federal school loan forbearance, and various training and networking opportunities.

**To Apply:** <https://vhcb.org/our-programs/vhcb-ameri-corps/positions>

For questions about this position or to send additional materials:

Barry Matthews, Community Engagement Manager

[barry@stowelandtrust.org](mailto:barry@stowelandtrust.org)

(802) 253-7221

Stowe Land Trust

6 Sunset Street

Stowe, Vermont

05672

Application deadline: No later than August 24th, 2022 is the latest. Applications accepted on a rolling basis; open until filled

Additional information on AmeriCorps is available at [www.americorps.org](http://www.americorps.org).

**The Vermont Housing & Conservation Board (VHCB) is sponsoring this AmeriCorps position through their AmeriCorps Program. VHCB is an Equal Opportunity Employer. Positions are open to all applicants without regard to race, color, national origin, ethnicity, disability, age, gender, gender identity, sexual orientation, political affiliation, veteran's status, religion or creed.**

Member Name: \_\_\_\_\_

Signature: \_\_\_\_\_



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